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Dear Parents and Carers,

As promised I am writing to you with further information about the opening of the school to year six children.

Previously I discussed opening to more children in the week beginning the 8th June at the earliest. Due to the circumstances of our setting and staff the school is considering opening in the **week beginning 15th June**.

This gives the staff sufficient time to ensure the site is as safe and welcoming as possible. The school is conducting a further risk assessment this week and will confirm the start date to you as soon as it is formally agreed.

We understand other schools may make different decisions, for example some schools in Norwich have opened more widely today. Each school has to make a decision based on a risk assessment of their own circumstances, and therefore there will be difference.

We understand that this may be frustrating for you as it is for us. We really want to see the children and work with the year sixes before their move to high school. In the meantime the teachers and support staff are working full time planning and getting the school ready for opening to more children safely.

The school has worked hard to develop a provision which will allow more children to come into school. As you can imagine, there will be some differences from what they or the staff are used to.

We want to make sure that the school is as safe a place to be as possible. We cannot guarantee there is no risk but the school has conducted a thorough risk assessment and measures we have put in place to reduce the risks to children and adults alike include, extra cleaning, distancing measures around school, small groups using only one indoor space, staggered break and lunchtimes, no sharing of equipment outside the group and the provision of PPE for staff carrying out first aid.

The year six children will be in small groups of up to 7 to 10 children depending on room size so that we can organise the day safely. There will be two or three members of staff who work with each group, so that they come into contact with the same adults in their 'bubble'. The staff

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leading these groups are all teachers known to the children, though they may not be your child's current class teacher.

The school has a stock of PPE for use when appropriate. For example staff will wear gloves when cleaning sinks during the day, and will wear more comprehensive PPE including masks and face shields if attending to a child who needs first aid. Staff will be trained in the correct procedures for putting on and taking the PPE off this week and show the children what they look like when wearing full PPE when they return so as not to surprise or shock them.

The school start and end times have been adjusted and will differ between groups. The school will close at 12pm and 12:15pm for the groups on each Friday to allow for an extra deep clean of the classrooms.

Please read the accompanying information about the school day. I know there is a lot to take in, but please take time to read it and I hope it will answer a lot of the questions you may have.

The teacher who is likely to be with your child's group will be phoning you this week to find out your thoughts about whether you would like your child to return to school once you have considered the measures we are putting into place and to answer any questions you may have. The government has said that there will be no penalty if your child does not return to school this term.

We will send out further information including your child's group and the timings of their day shortly, and more information about the start date for year six provision once governors have considered the risk assessment.

We hope you and your families are well and look forward to speaking to you all this week.

With best wishes,

Mrs Parry-Jones

Provision for Year Six Summer Term

Coming to school:

Please do not send your child to school if they are unwell. If you are in any doubt please phone the school office for advice.

- There will be two start times of 9am and 9:15am so that fewer people are coming to school at any one time.
- Please **DO NOT** arrive before this time.
- Please do not congregate around the gate.
- **Please walk** to school as far as possible to reduce the number of cars on site as there will be more pedestrians at the front of the school.
- **Please walk** in preference to cycling where possible to minimise the equipment coming from home. Cycles will be stored in the cycle shed and we cannot guarantee these will not be touched by other people.
- Your child will come straight to the door of their classroom. There are markers on the floor to help you distance safely.
- Bring only a packed lunch, a breacktime snack, a coat and an inhaler if needed.
- If your child needs suncream please name it and send it with them to keep in school in their sealable plastic wallet.
- **Do not** bring mobile phones, bags, PE kits or any other items.
- Parents should bring any medication to the school office as usual.
- Children can wear school uniform or non school uniform, making sure all clothing is appropriate for school, including shoes suitable for running around such as trainers.

During the school day:

- The children will have a set table to work at and a set of equipment kept in school in a sealable plastic bag to keep everything together.
- Children will store their coats, packed lunches and breacktime snacks near their desks.
- Children will have a laptop and an iPad allocated and use the same machines each day. The machines will be wiped down at the end of each day.
- There will be three staggered breacktimes and three staggered lunchtimes. At break and lunch the children will be supervised by one of the adults assigned to their group.
- Because some lunchtimes will be earlier and some later please supply your child with a snack for the morning or afternoon.

- All children will bring a packed lunch to school which they will eat with their group. We will eat outside as much as the weather allows, otherwise the children will eat at their desks.
- There will be regular handwashing, for example on coming into school and on coming in from break during the day. Each group has a designated sink for washing their hands and only the children in the group will use this sink. This will be cleaned regularly throughout the school day.
- The children will have active sessions but not change for PE to reduce the risk of contact with other people's belongings.
- The curriculum will include English, maths and other subjects such as science and DT and there will be lots of opportunity for children to talk about the current situation and think about their move to high school.

At the end of the school day:

- There will be two end times of 3pm and 3:15pm so that fewer people are on the school site at any time.
- If you are meeting your child please come to their classroom door to wait using the markings to distance safely.
- Please reinforce the message of social distancing on the way home with your child if they walk home by themselves.
- On returning home please ensure your child washes their hands.
- Please make sure your child changes and has fresh clothes for the next day.

Adults visiting the school:

- Please do not come into school if you can phone with a question or inquiry. This will help you and the school staff to stay safe.
- The school will **not be providing hot school dinners** this term and will continue with the supermarket voucher scheme until the end of term, so all children will need to **bring a packed lunch with them** when they come to school to minimise the contact for you and our staff.
- If you need to bring medication or pick up a child who is unwell please come to the office as usual and our staff will help you.

